



REGULATIONS FOR THE AWARD OF UvA STAPENNING HONORARY MEDALLIONS

Adopted by the Executive Board in decision no. 2019-067542 dated 05 March 2019

Article 1

Individuals who qualify under the provisions of these regulations, may be awarded the following as a mark of honour:

- a. the Distinguished Stapenning honorary medallion in bronze;
- b. the Exceptional Stapenning honorary medallion in bronze.

Article 2

The Distinguished Stapenning honorary medallion is presented to individuals for exceptional service of a most distinguished nature to the UvA.

Exceptional service shall be deemed to have been demonstrated by:

- an individual who has borne a responsibility or exhibited abilities which are considerably greater than the UvA could have expected from this individual;
- an individual who has excellently performed activities that are in the interest of the UvA to a very great degree;
- an individual who has performed a very exceptional achievement, whether commissioned to or not.

Article 3

The Exceptional Stapenning honorary medallion is presented to individuals for exceptional service to the UvA.

Exceptional service shall be deemed to have been demonstrated by:

- an individual who, for an extended period, has exerted efforts in the interest of the UvA or inspired others to do so;
- an individual who has made one or more exceptional achievements or performed work that is of particular value to the UvA. In determining this exceptional service, it may be taken into consideration that an individual has, for an extended period, performed work in a manner that distinguishes the person involved from others and is proof of exemplary performance of duty demonstrating character.

Article 4

Any employee of the University of Amsterdam may nominate an individual for a Distinguished or Exceptional Stapenning honorary medallion. Nominations must be in writing and duly substantiated, and must be submitted to the Clerk to the Executive Board at least two months before the envisaged presentation date of the special gathering.

Article 5

The nomination must, at any rate, contain the following:

- a. the name, position and unit (if relevant) of the person in question;
- b. a motivated description of the reasons why the UvA Stapenning honorary medallion should be awarded;
- c. examples why the person is deserving of the medallion;
- d. at least three names of individuals who support the nomination;
- e. the date envisaged for the special gathering at which the UvA Stapenning honorary medallion will be presented.

Article 6

The Distinguished or Exceptional honorary medallion is conferred by assent of the entire Executive Board to a recommendation of the UvA Stapenningen Committee.

Article 7

The UvA Stapenningen Committee comprises four members who assess every nomination: a dean (who acts as chair), a faculty or service director, a member of academic staff and a member of support and management staff. The Committee has the services of a secretary. The Committee provides the Executive Board with written, substantiated recommendations regarding the award or rejection of nominations. Each of the members of the Committee are appointed for a period of three years. Members of the Committee may be reappointed once.

Article 8

Upon receipt of the nomination, the secretary of the Committee invites the Committee members to a meeting. This meeting takes place within one month of receipt of the nomination. Prior to the meeting, all members receive all information necessary for them to arrive at a considered decision during this meeting whether or not to recommend the award of an UvA Stapenning honorary medallion, and whether it should be a Distinguished or Exceptional Stapenning honorary award. The secretary makes note of the considerations and prepares the recommendation to the Executive Board. The Executive Board ultimately passes the resolution to award during one of its weekly meetings. The nominator is advised of the result of the nomination no later than three weeks prior to the special gathering.

Article 9

The UvA Stapenning honorary medallion is produced as an upright medallion, and cast in bronze. In the design dating from 2001, the artist Eric Claus has symbolically portrayed the seven faculties of the University.

Article 10

The UvA Stapenning honorary medallion is issued in a luxury case with an insert containing the name of the recipient of the UvA Stapenning honorary medallion and the date it was presented.

Article 11

The Distinguished or Exceptional Stapenning honorary medallion is presented by one of the members of the Executive Board at a special gathering.